

WINDSOR LEARNING CENTER

Camille Cerciello, Ed.D.
Director

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windsorschoolsnj.com

Christopher D. Lynch, Ph.D.
Director

Dear Parents/Guardians,

We will be using email to communicate with you on a regular basis throughout the school year. This communication will include monthly newsletters, menus, invitations to school events, announcements, and any non-urgent issues. You will continue to receive a weekly phone call from your child's homeroom teacher to discuss your child's progress in school. Your child's academic, behavioral and social progress **will not** be communicated by email.

Please provide us with at least one email address and remember to update our records if your email address changes during the school year. Thank you in advance for your assistance. Please contact the school office if you have any questions.

Student's Name: _____

Parent(s)/Guardian(s) Name and email address:

1. _____

2. _____

Parent(s)/Guardian(s) Signature(s): _____

Date: _____

Sincerely,



Camille Cerciello, Ed. D.
Director



Christopher D. Lynch, Ph.D.
Director